



How to Register for an Account and Submit a Listing on Ohio.org (State Tourism Listing & Events Database)

Step One – **Set up an Account** in the Ohio.org Listing & Events Database

- Go to [Ohio.org Listing & Events Database](https://development.my.site.com/OhioListings/s/login/) (https://development.my.site.com/OhioListings/s/login/) and click on the "Create Account?" link.
- Be sure to click on and read the FAQs on Business & Event Listings.
- Complete the brief form and click the "Sign Up" button at the bottom when you're finished.
- You will receive an email message with the subject line: Ohio.org Listings & Events Database User Activation Email. Please click the link to activate your new account.
- Once your account is approved, you will receive an email message with the subject line: Ohio.org Listings & Events Database User Account Approved

Step Two – **Submit a Listing** in the Ohio.org Listing & Events Database

- Log in to [Ohio.org Listing & Events Database](https://development.my.site.com/OhioListings/s/login/) (https://development.my.site.com/OhioListings/s/login/)
- Select Add "New Listing" or "New Event"
- Submit the basic information and click "Save Button"
- Edit the modules with details about the event and add photos
- Please ensure that all modules above have been completed and then click "Submit". If so, your listing is now complete and will be reviewed by TourismOhio. There is no SUBMIT BUTTON.
- You'll receive an email letting you know if your listing has been accepted or if there are questions.

Please contact Jesse.Dotson@development.ohio.gov with any questions or concerns.

They have a new listing verification system for the Ohio.org Listing & Events Database, and will now conduct an audit once a year to verify the accuracy of all EVENT listings that appear on Ohio.org and are in consideration for the printed edition of the Ohio Travel Guide.